

I hereby give notice of an ordinary meeting of the

<b>Meeting</b>	Mangawhai Endowment Lands Account Committee
<b>Date</b>	Monday 25 September 2017
<b>Time</b>	3.00 pm
<b>Venue</b>	Meeting Room, Council Offices – 6 The Hub, 6 Molesworth Drive, Mangawhai

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## **Open Agenda**

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### **Membership**

Chair: Deputy Mayor Peter Wethey

Members: Councillor Libby Jones, Councillor Jonathan Larsen

Staff and Associates:

Venessa Anich, Sean Mahoney, Annie van der Plas

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**Ordinary meeting of the Mangawhai Endowment Lands Account Committee,**

**Monday 25 September 2017**

**1 Opening**

**1.1 Present**

**1.2 Apologies**

**2 Confirmation of Agenda**

The Committee to confirm the agenda.

**3 Conflict of Interest Declaration**

Committee Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Committee Member/Commissioner and any private or other external interest they might have. It is also considered best practice for those members to the Senior Management and Executive Teams attending the meeting to also signal any conflicts that they may have with an item before the Committee.

**4 Deputations and Presentations**

Nil.

**5 Confirmation of Minutes**

**5.1 Mangawhai Endowment Lands Account Committee Minutes: 31 March 2017**

**Recommended**

*That the minutes of the Mangawhai Endowment Lands Account Committee meeting held on 31 March 2017 be confirmed as true and correct record.*

<b>Meeting:</b>	Mangawhai Endowment Lands Account Committee
<b>Date:</b>	Friday 31 March 2017
<b>Time:</b>	Meeting commenced at 12.30pm Meeting concluded at 2.04 pm
<b>Venue:</b>	Meeting Room, Council Offices, 6 The Hub, 6 Molesworth Drive, Mangawhai
<b>Status</b>	Unconfirmed

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## Minutes

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### Membership

Chair: Deputy Mayor Peter Wethey

Members: Councillor Libby Jones, Councillor Jonathan Larsen

### Staff and Associates:

Sue Hodge, Sean Mahoney, Annie van der Plas

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## **Minutes of the Mangawhai Endowment Lands Accounts Committee**

**Friday 31 March 2017**

### **1 Opening**

#### **1.1 Present**

Deputy Mayor Peter Wethey, Councillors Libby Jones and Jonathan Larsen.

**Moved**      **Larsen/Jones**

*That Peter Wethey Chair the meeting*

**Carried**

#### **In Attendance**

<b>Name</b>	<b>Designation</b>	<b>Item(s)</b>
Sue Hodge	Parks and Community Manager	
Annie van der Plas	Community Planner	
Sean Mahoney	Democratic Services Manager	Minute-taker

#### **Adjournments**

Nil.

#### **Absences**

Nil.

#### **1.2 Apologies**

Nil.

### **2 Confirmation of Agenda**

The Committee confirmed the Agenda.

### **3 Conflict of Interest Declaration**

<b>Name</b>	<b>Conflict</b>
Councillor Wethey	Member of Harbour Water Quality Project

Councillor Larsen will chair the meeting for items relating to the Harbour Water Quality Project.

### **4 Deputations and Presentations**

Nil.

## 5 Minutes of Previous Meeting (Information only)

## 6 Policy

### 6.1 Mangawhai Endowment Lands Account : Background of the Fund

### 6.2 Mangawhai Endowment Lands Account : Criteria and Funds Available

Councillor Larsen will progress discussion at Council level for re-instating Capital contributions to the fund.

**Moved Larsen/Wethey**

*That the Mangawhai Endowment Lands Account Committee, at its meeting on 31 March 2017, receives the information relating to the Mangawhai Endowment Lands Account: Criteria and Funds Available.*

**Carried**

### 6.3 Previous Grants Allocated

**Moved Larsen/Jones**

*That the Mangawhai Endowment Lands Account Committee, at its meeting on 31 March 2017, receives the information on Previous Grants Allocated.*

**Carried**

### 6.4 Allocation of Funds

**Moved Larsen/Jones**

*That the Mangawhai Endowment Lands Account Committee:*

- 1 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 2 *Reviews and makes a decision relating to the applications for the Mangawhai Endowment Lands Account; and*
- 3 *Approves the following unconditional grants for the 2016/2017 funds:*

<i>Friends of Mangawhai Community Park</i>	<i>\$15,000.00</i>
<i>Mangawhai Activity Zone Charitable Trust</i>	<i>\$35,000.00</i>
<i>Mangawhai Domain Society</i>	<i>0</i>
<i>Mangawhai Recreational Charitable Trust</i>	<i>\$13,800.00</i>
<i>Mangawhai Harbour Restoration Society</i>	<i>\$20,000.00</i>

Mangawhai Heads Volunteer Lifeguard Service	\$7,525.00
Mangawhai Riparian Planting Group	\$13,228.98
Mangawhai Library Hall	\$15,502.75
Mangawhai Museum and Historical Society	0
Mangawhai Tennis Club	\$9,000.00
<b>Subtotal:</b>	<b>\$129,056.73</b>

- 4 Approves the following conditional grants:

Mangawhai Football Club	\$20,000.00
NZ Fairy Tern Charitable Trust	\$20,000.00
<b>Subtotal:</b>	<b>\$40,000.00</b>

- 5 New Zealand Fairy Tern Charitable Trust funding is conditional on action plan with Mangawhai Restoration Harbour Society on how this work will be undertaken to reduce duplication to the satisfaction of the MELA Committee and secondly, Council assists the Trust to work with Department of Conservation and Northland Regional Council on pest control.

**Carried**

Councillor Wethey stood down from the Chair and Councillor Larsen took the Chair.

## 6.5 Allocation of Funds Unconditional Grant : Mangawhai Harbour Water Quality Advisory Panel

**Moved Larsen/Jones**

*That the Mangawhai Endowment Lands Account Committee:*

- 1 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 2 *Reviews and makes a decision relating to the applications for the Mangawhai Endowment Lands Account; and*
- 3 *Approves the following unconditional grants for the 2016/2017 funds:*  
*Mangawhai Harbour Water Quality Advisory Panel \$9,528.71.*

**Carried**

Councillor Wethey resumed the Chair



## 7 Closure

The meeting closed at 2.04 pm.

Confirmed .....

Chair .....

Unconfirmed

## 6 Policy

**File number:** 2308.01 **Approved for agenda** ☒  
**Report to:** Mangawhai Endowment Lands Account (MELA) Committee  
**Meeting date:** 25 September 2017  
**Subject:** Mangawhai Endowment Lands Account Review  
**Date of report:** 18 September 2017  
**From:** Venessa Anich, GM Community  
**Report purpose** ☐ Decision ☒ Information  
**Assessment of significance** ☐ Significant ☒ Non-significant

### Summary

The purpose of this report is to provide information to the Mangawhai Endowment Lands Account (MELA) Committee to support their review of the MELA policy. The review is a result of Notice of Motion 5 from Council's July 2017 meeting requiring:

- 1) *That the Mangawhai Endowment Lands Account (MELA) Committee carries out a full review of the MELA policy; and*
- 2) *That the amended policy be brought to Council at 14 November 2017 meeting for adoption.*

MELA has been reviewed numerous times over the years. A review was last held in 2015, which changed the way MELA was spent. Before the 2015 review, the capital fund was protected by applying a percentage of capital protection to the undistributed funds. The MELA Committee considered two options:

*Option A:* Status quo: Protect capital and spend remaining income.

*Option B:* Spend interest and do not protect capital.

The 2015 Committee decided that rather than continuing with the practice of applying capital protection, to instead allocate all of the undistributed funds to the Mangawhai community. The 2015 agenda report (**Attachment 1**) explains in detail the two options the Committee considered. The 2015 report also explains the history of MELA, which provides context for the current review.

This current review is also going to consider if improvements can be made to the MELA process. To aid the Committee with their discussions on this, attached is the MELA section of the previous Community Assistance Policy (CAP) (**Attachment 3**). Staff have considered what improvements can be made to the MELA criteria and administration. This is outlined in **Attachment 4**.

### Recommendation

*That the Mangawhai Endowment Lands Account Committee receives the General Manager Community's report 'Mangawhai Endowment Lands Account Review' dated 18 September 2017 and Attachments 1-4 of the above-mentioned report and the information contained therein.*

**Attachments:**

**Attachment 1:** Council report on MELA 30 June 2015

**Attachment 2:** Council resolution (30 June 2015)

**Attachment 3:** MELA part of previous Community Assistance Policy, including map of Mangawhai Endowment Lands

**Attachment 4:** Improvements to MELA process.

**File number:** 2308.0 **Approved for agenda** ☒

**Report to:** Council

**Meeting date:** 30 June 2015

**Subject:** Mangawhai Endowment Lands Account Review of Funding Allocation

**Date of report:** 10 June 2015

**From:** Linda Osborne  
Administration Manager

**Report purpose** ☒ **Decision** ☐ **Recommendation** ☐ **Information**

**Assessment of significance** ☐ **Significant** ☒ **Non-significant**

### Summary

This report identifies a proposal to change the way the Mangawhai Endowment Lands Account (MELA) is spent. The current practice is to protect the capital fund by applying a percentage of capital protection to the undistributed funds.

It has been discussed with the MELA Committee that instead of continuing with this practice, it does not apply capital protection and allocates all of the undistributed funds to the Mangawhai community.

The *Mangawai Lands Empowering Act 1966* (sic) states that the funds are for “county purposes that benefits or tends to benefit the district”. The district referred to is the area of and adjacent to the endowment lands in Mangawhai and any area adjoining the Mangawhai Harbour. Council interprets this to mean that the funds must be put towards something that benefits the Mangawhai Harbour and catchment area.

The Account is maintained over time due to rental income from property leases, and interest on the significant accumulated fund; as at 30 June 2014 it was \$4,800,814. The income from this Fund is granted yearly through a contestable grant process, minus a sum to protect the fund’s value. A Committee made up of two community members and two Commissioners have delegated authority to allocate the funds. An alternative to the status quo has been discussed with the current MELA Committee.

This report reviews how the account is currently spent, some background on the funds and provides an alternative to the status quo.

The three options are:

**Option A:** Status quo: Protect capital and spend remaining income.

**Option B:** Spend interest and do not protect capital.

### Recommendation

*That Kaipara District Council:*

- 1 *Receives the Administration Manager’s report ‘Mangawhai Endowment Lands Account Review of Funding Allocation’ dated 10 June 2015; and*

- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Resolves that it discontinues the current practice of protecting the capital value of the Mangawhai Endowment Lands Account (MELA).*

#### **Reason for the Recommendation**

Spending all of the interest without protecting the capital would allow more funds to be available for community distribution and positively benefit Mangawhai. It would also decrease Council's liability on its books.

#### **Reason for the Report**

This report reviews how the Mangawhai Endowment Lands Account (MELA) is currently spent, and seeks Council's decision to spend the interest without protecting the capital funds.

#### **Background**

MELA owes its origins to the dissolution of the Mangawhai Harbour Board, which had significant land assets at Mangawhai. The Harbour Board acquired the land many years ago to lease out for residential purposes in order to provide a revenue stream to finance harbour maintenance operations. When the Harbour Board was dissolved in 1965 (to become part of the Northland Harbour Board) the lease arrangements were legalised in the *Mangawai Lands Empowering Act 1966* [sic].

The Act vested the assets of the former Harbour Board (including rental income) in the then Otamatea County Council, allowing Council to administer funding for the benefit of the lands of the Mangawhai Harbour. This area is specifically defined as the area of, and adjacent to the endowment land, and any area adjoining the Mangawhai Harbour (**see Attachment 1**).

What is now known as MELA consists of both land (four sections remain leased) and money (derived from the proceeds of land sales and rental income and interest). Over the years, land has been sold and the monetary component of the account has increased. Residential sections previously owned by the Harbour Board are typically on perpetual leases with low rental income, held by Kaipara District Council.

In 2001 Council asked the community through a letter how they would like Council to spend the funds. There were three options:

- 1 Maintain the capital for future major projects while making grants from the net revenue.
- 2 Nurse and grow the fund for future major projects.
- 3 Spend the capital now on development projects.

The result was 58% wished Council to maintain the capital for future major projects while making grants from the net revenue. However it was also identified many had no understanding of the Account's background or how it was administered. A further letter to ratepayers was sent in 2002 which included background documentation and asked if they wished to change their view.

The Committee at the time considered the replies at their meeting held 24 July 2002. It was resolved that the capital be protected and the revenue be used to fund projects in terms of MELA's legislation. Council believed that this was the majority view of the community, it was a prudent management regime and met the statutory requirements.

Council has continued with the practice of protecting the capital value of MELA. An amount calculated using the CPI (Consumers Price Index) is deducted from MELA before distribution.

Therefore, the amount available for distributing includes:

- the interest earned on the undistributed funds (closing balance less land value);
- plus the rental income; and
- less a capital protection amount.

Applications for grants from MELA are called for annually. The grants are determined by a committee of Council and community representatives. Applications are restricted to a certain set of criteria, as they must benefit the Mangawhai community or natural environment, and be within the area defined as the original endowment lands. Examples of community groups that have received grants from MELA in the past include; Mangawhai Harbour Restoration Society, Mangawhai Riparian Planting Group, Mangawhai Activity Zone, Mangawhai Tracks Charitable Trust and New Zealand Fairy Tern Charitable Trust.

## **Issues**

The balance of MELA continues to grow from the policy of protecting its capital. Council is only granting out earnings less the provision for capital protection. Higher grants would positively benefit Mangawhai.

## **Factors to Consider**

### ***Community Views***

As they are the recipients of MELA, the Mangawhai community may have strong opinions on how it is spent, especially if it affects the amount that local groups can access for funding purposes. Given there would be more funds available to allocate to the community it is thought they would view this decision as favourable.

### ***Policy Implications***

If changes are made to how MELA is spent, there will need to be a slight change to the wording of the calculation of funds for distribution within the Community Assistance Policy.

### ***Financial Implications***

The MELA account is listed as a reserve in the accounts of Council. No cash fund exists. The money represented by MELA has been used to reduce debt in the interim in accordance with Council's 'Treasury Policy'. The Policy outlines 'Council will internally borrow or utilise their funds wherever possible' (see page 14 of Council's October 2014 Treasury Policy - 'Special Funds, Sinking Funds, Reserve and Endowment Funds').

### **Legal/Delegation Implications**

Council is the legal holder of MELA and therefore has the jurisdiction to decide how it is spent, ensuring it is for the benefit of the Mangawhai community and/or environment.

Discussions have been held with the current MELA Committee who are also members of the Mangawhai community. The Committee have the delegation to allocate grants and are in agreement with Council's alternative approach.

### **Options**

There are three possible options:

**Option A:** Status quo: Protect capital and spend remaining income.

**Option B:** Spend interest and do not protect capital.

**Option C:** Spend the capital. (Council is not considering this option).

### **Assessment of Options**

Option A is continuing with the status quo. Should Council continue with the status quo the amount available for distribution over the next nine years is outlined in Appendix A.

Option B of spending all of the interest without protecting the capital would allow more funds to be available for community distribution. It would also allow Council to spend more effectively to reduce the capital and positively benefit Mangawhai.

Should Council wish to not protect the capital the amount available for distribution over the next nine years is outlined in Appendix B.

### **Assessment of Significance**

Removing the interest protection is not considered significant as Council has jurisdiction to decide how MELA is spent as long as it benefits the community and environment of Mangawhai in accordance with the legislation.

### **Recommended Option**

The recommended option is **Option B:** Spend all interest and do not protect capital. This would allow more funds to become available and to be used the within Mangawhai area.

### **Next Step**

Advise the MELA Committee the change will be going to a Council meeting for consideration.

### **Attachments**

**Attachment 1:** Mangawhai Endowment Lands Map



## Appendix A: Assessment of Options:

### Option A: Status Quo - Protect capital and spend remaining income

		Status Quo									
	30/06/2014	30/06/2015	30/06/2016	30/06/2017	30/06/2018	30/06/2019	30/06/2020	30/06/2021	30/06/2022	30/06/2023	30/06/2024
Land Value	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000
Undistributed Funds	\$4,800,814	\$4,883,777	\$5,009,107	\$5,139,222	\$5,272,777	\$5,409,805	\$5,550,395	\$5,694,637	\$5,842,629	\$5,994,466	\$6,150,250
Calculation of the amount available for Distribution											
Interest Earned	\$181,082	\$187,232	\$190,467	\$195,355	\$200,430	\$205,638	\$210,982	\$216,465	\$222,091	\$227,863	\$233,784
Rental Income from Property Leases	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637
<b>Total Income (A)</b>	<b>\$204,719</b>	<b>\$210,869</b>	<b>\$214,104</b>	<b>\$218,992</b>	<b>\$224,067</b>	<b>\$229,275</b>	<b>\$234,619</b>	<b>\$240,102</b>	<b>\$245,728</b>	<b>\$251,500</b>	<b>\$257,421</b>
Less Capital Protection applied to Undistributed Funds	-\$76,813	-\$122,094	-\$125,228	-\$128,481	-\$131,819	-\$135,245	-\$138,760	-\$142,366	-\$146,066	-\$149,862	-\$153,756
<b>Available for Grants</b>	<b>\$127,906</b>	<b>\$88,774</b>	<b>\$88,877</b>	<b>\$90,512</b>	<b>\$92,247</b>	<b>\$94,030</b>	<b>\$95,860</b>	<b>\$97,736</b>	<b>\$99,662</b>	<b>\$101,638</b>	<b>\$103,665</b>

Protecting the capital of MELA and spending the excess/interest is the option Council currently uses. This approach to spending MELA means there are funds available every year to be allocated to the Mangawhai community, and the actual capital is safe from fluctuation. This is a sustainable long term option, ensuring there will be money available for distribution in the future. Because the capital is protected this means there are less funds available for distribution, as it is only the excess or interest that is spent. This could potentially mean Council is not being as generous as it could be in terms of offering grants to the Mangawhai community.

## Appendix B: Assessment of Options

### Option B: Spend all interest and do not protect capital

	Payout all Interest as Grants - No Capital Protection									
	30/06/2015	30/06/2016	30/06/2017	30/06/2018	30/06/2019	30/06/2020	30/06/2021	30/06/2022	30/06/2023	30/06/2024
Land Value	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000	\$817,000
Undistributed Funds	\$4,883,777	\$4,887,012	\$4,887,138	\$4,887,143	\$4,887,144	\$4,887,144	\$4,887,143	\$4,887,141	\$4,887,137	\$4,887,133
Calculation of the amount available for Distribution										
Interest Earned	\$187,232	\$190,467	\$190,593	\$190,598	\$190,599	\$190,599	\$190,599	\$190,599	\$190,598	\$190,598
Rental Income from Property Leases	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637	\$23,637
<b>Total Income (A)</b>	\$210,869	\$214,104	\$214,230	\$214,235	\$214,236	\$214,236	\$214,236	\$214,236	\$214,235	\$214,235
Less Capital Protection applied to Undistributed Funds	\$0	\$0	\$0	\$0	\$0	\$1	\$2	\$3	\$4	\$5
<b>Available for Grants</b>	<b>\$210,869</b>	<b>\$214,104</b>	<b>\$214,230</b>	<b>\$214,235</b>	<b>\$214,236</b>	<b>\$214,237</b>	<b>\$214,238</b>	<b>\$214,239</b>	<b>\$214,239</b>	<b>\$214,240</b>

This option differs a little from the current status quo, meaning there would be a slightly larger amount available for distribution. However, leaving the capital worth unprotected would mean the amount would be susceptible to fluctuations, and even through the monetary value would remain the same, the worth will decrease over time. This results in less money able to be granted to the Mangawhai community in the long term, but also a decreasing liability on Council's books.

**Extract from 30 June 2015 Council Meeting**

**5.2 Mangawhai Endowment Lands Account Review of Funding Allocation**

**Administration Manager                      2308.0**

The Administration Manager's report 'Mangawhai Endowment Lands Account Review of Funding Allocation' dated 10 June 2015 was circulated.

**Discussion Points:**

- That the capital is currently protected by not granting the full amount of interest.
- That there is greater value in making the amount of available grant money larger.

**Moved    Robertson / Booth**

*That Kaipara District Council:*

- 1     *Receives the Administration Manager's report 'Mangawhai Endowment Lands Account Review of Funding Allocation' dated 10 June 2015; and*
- 2     *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3     *Resolves that it discontinues the current practice of protecting the capital value of the Mangawhai Endowment Lands Account (MELA) meaning that over time all earnings are allocated by way of grants under the criteria within the Community Assistance Policy.*

**Carried**

- Must be a not-for-profit community organisation;
- The organisation must operate in the Kaipara District;
- The services or facilities provided must benefit Kaipara District residents;
- The funding requested must not be available from any other source in the time available.

Only one grant can be made to an organisation in any 12 month period.

#### **Process for gaining a grant from the Mayoral Fund**

To make a grant from the Mayoral Fund, a Commissioner should raise the matter with the Chair of Commissioners. If the matter is being raised by the Chair of the Commissioners, a second Commissioner must endorse the application. A written request for funding is required from the community organisation in question including the completed application form (*Attachment 5*), stating the amount required, the purpose the grant will be put to, why funding cannot be obtained from other sources and the timeframe in which the grant is needed.

Once a grant is approved it will be paid in the next available Council creditor payment round. All decisions about grants from the Mayoral Fund are final and non-negotiable. All successful grants will be Minuted at the next Council meeting in the public session. Unsuccessful applications will be notified in writing.

#### **Acknowledgement**

Grant recipients may be asked to recognise the Mayoral Fund grant in their correspondence and marketing materials. This obligation will be discussed as part of the grant-making process and may vary from situation to situation.

#### **Accountability**

On awarding the grant from the Fund, a letter will be sent to the recipient organisation outlining the purpose for which the grant is being made, the acknowledgement arrangements and the obligation to report back to the Council at the completion of the project or the end of the recipient organisation's financial year, usually in the form of a letter outlining how the grant was used. However, Council reserves the right to ask for more detailed information about how a grant is used and to audit the use of the grant.

An application form including the criteria is attached (*Attachment 5*).

### **9 Policy for grants from investment income - Mangawhai Endowment Lands Account (MELA)**

The Mangawhai Endowment Lands Account (MELA) is managed under the *Mangawai Lands Empowering Act 1966* (sic). This Account was created on dissolution of the Mangawhai Harbour Board, which had significant assets in the Mangawhai area. On dissolution the cash and income from land assets not transferred to the Northland Harbour Board for port purposes, were invested to provide funding for county purposes that benefit or tend to benefit the district. The definition of "district" is the area of and adjacent to the endowment land as previously vested in

the Harbour Board and now vested in Council and any area adjoining the Mangawhai Harbour. Over the years land has been sold and the cash component of MELA has increased. The land still held is typically on perpetual leases with low rental income.

#### **Calculation of funds for distribution**

The amount available for distribution is:

- the interest earned on the undistributed funds (closing balance less land value);
- plus the rental income.

#### **Decisions**

Applications will be called for annually, usually in September of each year at the same time as applications are called for Discretionary Grants. Decisions in regard to the allocation of the MELA will be made by a Committee of Council made up of two Commissioners and two appointed members of the community. The community appointments will be made after a call for applicants on the following criteria:

- History of community involvement and leadership;
- No conflicts of interest with likely applicants;
- Of good character.

#### **Criteria for Grants**

- Assistance will only be given where the project or service the funding is requested for, is as allowed under the Act. The Act states that:
  - It must be used for Council purposes;
  - It must benefit or tend to benefit the lands; and
  - The lands are defined as the original endowment lands (Mangawhai Heads, The Spit and Tern Point) and land adjacent to the Harbour.
- Assistance will only be available for organisations located within or providing benefits within the Mangawhai district defined in a), whose principal functions and/or activities are of a not-for-profit nature.
- Applications will be considered on merit and benefit to the community and/or natural environment.
- The service or project proposed is not already provided by another group or agency.
- Organisations to be registered as an Incorporated Society or under the umbrella of one.
- Only one grant per organisation will be available in any financial year.

#### **Guide for Mangawhai Endowment Land Account Grants**

Any organisation applying for a Grant must demonstrate:

- That the purpose for which the grant is requested is consistent with the purposes of the *Mangawai Lands Empowering Act 1966* (sic).

- That the purpose for which the grant is requested contributes to some or all of the criteria outlined above.
- That the applicant can provide the service for which the grant is requested with the funding requested.
- That there is a volunteer component to the service.

Applications must be made on the form available.

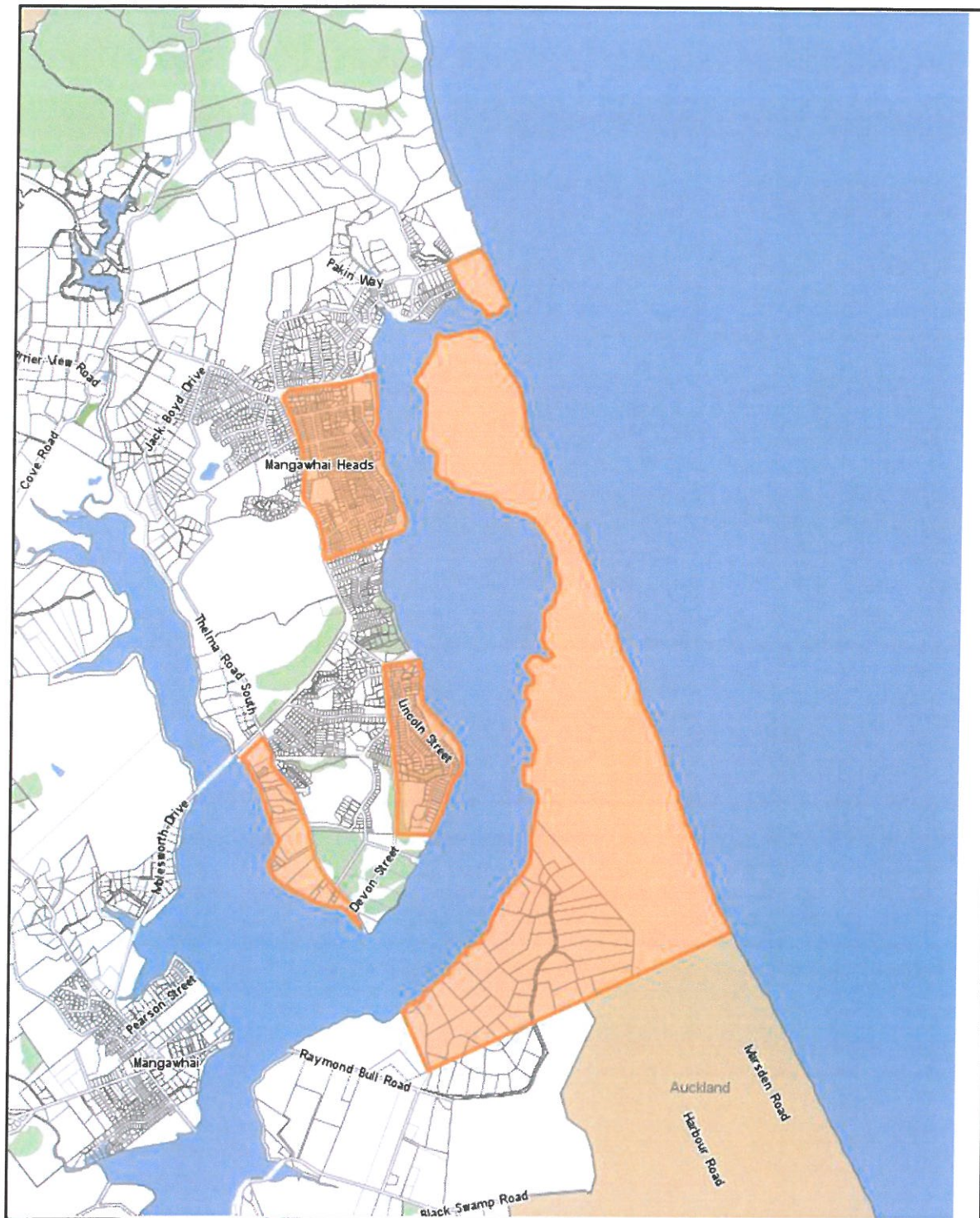
An application form including the criteria is attached (Attachment 6).

Final





Indicative Harbour Board  
Endowment Land



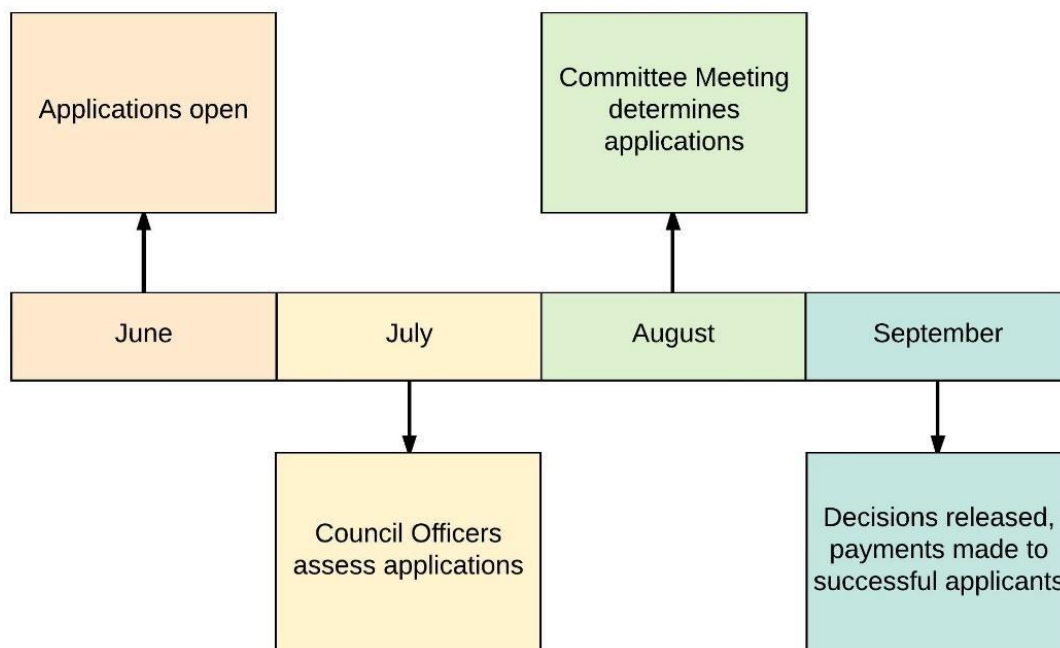
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The information provided is an indication only and needs to be validated in the field. Kaipara District Council accepts no responsibility for errors or omissions for loss or damage resulting from the reliance or use of this information. Cadastral information is derived from LINZ's Digital Cadastral Record System (CRS) CROWN COPYRIGHT RESERVED.

## MELA Process Review 2017

### Administration Changes:

- With the current process, applications open November and close the week before Christmas. They are then reviewed and decisions made March following year.
- This is often a difficult time for community to be making grant applications right before Christmas. They then have to wait a considerable amount of time for an outcome, then complete grant contracts and finally receive their grants.
- It is recommended to match this application process with CAP timeframe and policy from June 2018, as per diagram below.
- Clarify how applicants can be guided through process, is it a conflict if they discuss with their local Councillor who then makes decisions as a member of the funding committee?



### Criteria:

- Ambiguity around 'must be used for Council purposes', what does 'Council purposes' mean?
- Consider using Local Government Act and four well-beings definitions.
- Emphasis on benefitting the lands (as a defined area); therefore is there a specific skew towards projects that benefit the harbour/environment?
- Need a clear process for how to determine whether a project should be MELA or CAP? Previously many Mangawhai projects are transferred to MELA on the basis that MELA has more available funds.



## **7      Closure**